

Main Access Points (Meyrin)

Access point	Location	Use	Opening hours
Reception - Visits	Meyrin Site Route de Meyrin, Building 33	- Pedestrians	Monday to Friday, excluding official CERN holidays, from 8.00 a.m. to 5.45 p.m.
Jura door – Esplanade des Particules	Meyrin Site Route de Meyrin. Building 33	- Pedestrians	Every day, 24 hours a day, for CERN members of the personnel and authorised contractors' personnel. Every day, from 6.00 a.m. to 10.00 p.m., for family members and pensioners.
Gate A	Meyrin Site Junction of the Route de Meyrin and the Route Bohr	- Pedestrians	Every day, 24 hours a day, for CERN members of the personnel and authorised contractors' personnel. Monday to Friday, excluding CERN official holidays, from 6.00 a.m. to 10.00 p.m., for family members and pensioners.
		- Vehicles, excluding those making deliveries	Monday to Friday, excluding CERN official holidays, from 7.00 a.m. to 7.00 p.m.
Gate B Main Entrance	Meyrin Site Junction of the Route de Meyrin and the Route Pauli	- Pedestrians - Vehicles, including those delivering goods to the on-site concessionaires (post office, bank, restaurant, travel agency, etc.)	Every day, 24 hours a day.
Gate C Satigny	Meyrin Site Junction of the Chemin de Franchevaux and the Route Maxwell	- Pedestrians	Every day, 24 hours a day, for CERN members of the personnel and authorised contractors' personnel. Monday to Friday, excluding official CERN holidays, from 6.00 a.m. to 10.00 p.m., for family members and pensioners.
		- Vehicles, excluding those making deliveries	Monday to Friday, excluding official CERN holidays, from 7.00 a.m. to 7.00 p.m.

Gate D Goods Entrance	Meyrin Site Junction of the Route de Meyrin and the Route Balmer	- Vehicles delivering goods for CERN	Monday to Friday, excluding official CERN holidays, from 8.00 a.m. to 12.00 p.m. and from 1.00 p.m. to 4.00 p.m.
Gate E Charles de Gaulle	Meyrin Site Junction of the Saint-Genis- Pouilly roundabout and the Route Gregory	- Pedestrians - Vehicles, excluding those making deliveries (subject to the provisions of CERN/DSU- RH/12222/Rev. 2)	Monday to Friday, excluding official CERN holidays. Entry to the site from 7.00 to 9.30 a.m. and exit from the site from 4.30 to 8.00 p.m.

Main Access Points (Prévessin)

Prévessin Site Entrance	Prévessin Site Junction of the Route de l'Europe and the RD 35	- Pedestrians - Vehicles, including those delivering goods to the on-site concessionaires (post office, bank, restaurant, etc.)	Every day, 24 hours a day.
		- Vehicles delivering goods for CERN	Monday to Friday, excluding official CERN holidays, from 8.00 a.m. to 12.00 p.m. and from 1.00 p.m. to 4.00 p.m.
Route du Maroc Entrance	Prévessin Site Junction of the route du Maroc and route Tuschek	- Pedestrians	Every day, 24 hours a day, for CERN members of the personnel and authorised contractors' personnel. Monday to Friday, excluding official CERN holidays, from 6.00 a.m. to 10.00 p.m. for family members and pensioners.
Route du Moulin des Ponts Entrance	Prévessin Site Route du Moulin des Ponts, Building 977	- Pedestrians	Every day, 24 hours a day, for CERN members of the personnel and authorised contractors' personnel. Monday to Friday, excluding official CERN holidays, from 6.00 a.m. to 10.00 p.m. for family members and pensioners.

Types of CERN Card

Type of CERN card	Persons entitled to the card	Characteristics	Competent services for completion of formalities prior to issue	Issue points	Maximum period of validity
Blue CERN Card "C"	Members of the CERN personnel (see § 5 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal blue lines Identification number and photograph of the holder Expiry date	Users Office (exclusively for Users, Cooperation Associates and Visiting Scientists) Administrative secretariat of the department concerned (for all other cases)	Registration and Access Control Service	5 years
Orange CERN Card "P"	Contractors' personnel working for an extended period on the site and not yet in possession of all the necessary supporting documents, with the exception of the personnel of the Staff Association's kindergarten and nursery school (see § 6 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal orange lines Identification number and photograph of the holder Expiry date	Department responsible for technical or operational aspects of the contract, in cooperation with the contractor's representative	Registration and Access Control Service	1 month
Red CERN Card "E"	Contractors' personnel working for an extended period on the site and in possession of all the necessary supporting documents, with the exception of the personnel of the Staff Association's kindergarten and nursery school (see § 6 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal red lines Identification number and photograph of the holder Expiry date	Department responsible for technical or operational aspects of the contract, in cooperation with the contractor's representative	Registration and Access Control Service	5 years

Green CERN card "R"	Beneficiaries of the Pension Fund, provided that they are actually in receipt of payments from the Fund (see § 7 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal green lines Identification number and photograph of the holder Expiry date	Pension Fund Benefits Service	Registration and Access Control Service	5 years
White CERN card "M"	Members of the Council, of committees and of other subsidiary bodies of CERN, and Industrial Liaison Officers (ILOs) (see § 8 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal white lines Identification number and photograph of the holder or the flag of the relevant State/organisation Expiry date	Finance, Procurement and Knowledge Transfer Department (exclusively for ILOs) Council Secretariat or secretariat of the committee or body concerned (for all other cases)	Registration and Access Control Service	5 years
Yellow CERN card "A"	Persons with special permits (see § 15 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal yellow lines Identification number and photograph of the holder Expiry date	Relations with the Host States Service	Registration and Access Control Service	2 years
CERN family card "F"	Family members of a member of the CERN personnel or of a beneficiary of the Pension Fund (see § 9 of the Circular)	White CERN logo on a blue background Serial number First and last name of the holder between two horizontal green lines Identification number - of the member of the CERN personnel concerned: or - of the beneficiary of the Pension Fund concerned Photograph of the holder Expiry date	Users Office (exclusively for families of Users, Cooperation Associates and Visiting Scientists) Pension Fund Benefits Service (exclusively for the families of beneficiaries of the Pension Fund) Administrative secretariat of the department concerned (for all other cases)	Registration and Access Control Service	5 years

Type of CERN card	Persons entitled to the card	Characteristics	Competent services for completion of formalities prior to issue	Issue points	Maximum period of validity
Short-term CERN visitor card	Visitors attending a scientific, industrial, cultural or charity event (see § 12 of the Circular)	White CERN logo on a blue background The word "Visiteur" Name of the event or the words "Service des visites" or the name and telephone number of the person answering for the visitor concerned Serial number First and last name of the holder Expiry date	The event organiser or the CERN service responsible for the event	Reception	The duration of the event or visit
	Participants in organised group visits (see § 13 of the Circular)		CERN service responsible for the visit		
	Occasional individual visitors (see § 14 of the Circular)		Person who has agreed to vouch for the visitor		
Black CERN visitor card "V"	Regular individual visitors by request with justification (see § 14 of the Circular) Members of a club run by the Staff Association (see § 10 of the Circular) Personnel of the Staff Association's kindergarten and nursery school (see §6 of the Circular).	White CERN logo on a blue background Serial number Name and telephone number of the person answering for the visitor First and last name of the holder between two horizontal black lines Photograph of the holder Expiry date	Registration and Access Control Service Person answering for the club concerned Person answering for the Staff Association's kindergarten and nursery school or, failing that, the Staff Association itself	Registration and Access Control Service	1 year

**Notice of work outside the hours considered to be "normal working hours"
(Monday to Friday between 7.00 a.m. and 7.00 p.m.)***

Within the framework of contract No. ,
the employees of the contracting firm
listed below are permitted to access the CERN site outside the normal working hours of the Organization, as follows:

DATE		WORKING HOURS		LOCATION	
from	to	from	to	Site	Building

Members of the personnel of the contractor concerned:

	SURNAME	GIVEN NAME	IDENTIFICATION NUMBER
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Member of the CERN personnel
responsible for the contract

Contracting firm's representative

Stamp of the contracting firm

Surname:

.....

Surname:

.....

Given name:

.....

Given name:

.....

Department:

Function:

Date:

Date:

Signature:

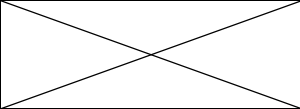
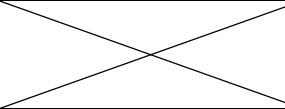
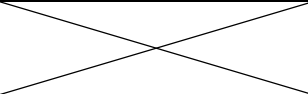
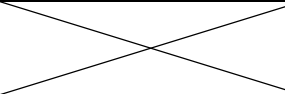
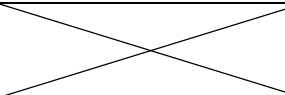
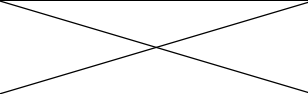

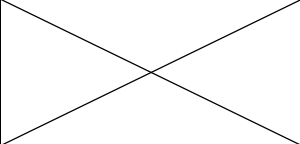
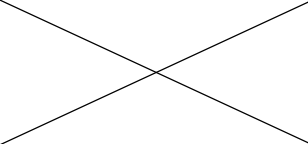
Signature:

Distribution : **original** – Member of the CERN personnel responsible for the contract;

copies - Contracting firm, CERN Fire and Rescue Service, CERN Registration and Access Control Service

* *Outside working hours considered to be normal, CERN cards issued to contractors' personnel are valid only if accompanied by a copy of this form, duly completed, signed and distributed.*

Types of stickers issued

Category of authorised persons	Type of CERN card	Type of sticker		
		annual	temporary	Laissez-passer
Members of the CERN personnel	Blue "C" card	yes (blue)	yes	yes
Contractors' personnel working for an extended period on the site and not yet in possession of all the necessary supporting documents	Orange "P" card		yes	
Contractors' personnel working for an extended period on the site and in possession of all the necessary supporting documents	Red "E" card	yes (red)	yes	yes
Beneficiaries of the Pension Fund (see §7 of the Circular)	Green "R" card	yes (blue)		
Members of the CERN Council and its committees and other subsidiary bodies, and the Industrial Liaison Officers (ILO)	White "M" card	yes (blue)	yes	yes
Persons holding special permits	Yellow "A" card	yes (bleue)	yes	
Persons belonging to the family of a member of the CERN personnel (see § 21.7 of the implementation measures)	"F" family card	yes (blue)		
<ul style="list-style-type: none"> - Visitors to scientific, industrial, cultural or charity events - Participants in organised group visits - Occasional individual visitors 	Short-term visitor card			yes
<ul style="list-style-type: none"> - Regular individual visitors by request with justification - Members of clubs and personnel of the Staff Association's kindergarten and nursery school 	Black "V" visitor card	yes (blue)	yes	yes